

**MINUTES OF THE  
ASSOCIATION OF GROUND WATER AGENCIES (AGWA)  
BOARD OF DIRECTORS MEETING  
MONDAY, NOVEMBER 23, 2009  
AT CHINO BASIN WATERMASTER**

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Chairman Ken Manning called the meeting to order.

**Directors/Alternates present:**

Mario Garcia	Six Basins Watermaster
John Kennedy	Orange County Water District
Ken Manning, Chairman	Chino Basin Watermaster
John Rossi	Western Municipal Water District
Carol Williams, Secty/CFO	Main San Gabriel Basin Watermaster
Tony Zampielo, Vice-Chairman	Raymond Basin Management Board

**Affiliates present:**

No affiliates present.

**Others present:**

Donna DiLaura	Main San Gabriel Basin Watermaster
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**REGULAR BUSINESS**

Minutes – On a motion by Director Zampielo, seconded by Director Rossi, and unanimously carried, the minutes of the November 19, 2007 and February 11, 2008 meetings were approved.

AGWA 2008-09 Budget – Director Williams reviewed the proposed draft Budget for FY 2008-09, noting that AGWA has been inactive for quite awhile and has gone two years without an approved budget. She also noted that AGWA has been working off reserves pending approval of a budget. The auditor is preparing the annual audit, and board action on financial matters is in order; therefore, she recommended, in the form of a motion, that the draft FY 2008-09 Budget be approved as presented, with no revenue from dues. The motion was seconded by Director Rossi and received the "aye" vote of the five directors present.

AGWA 2009-10 Budget – Director Williams then reviewed the proposed draft Budget for FY 2009-10, noting that staff used assumptions from previous budgets. This budget includes membership dues, Administration costs (increased in FY 2008-09), and line items for conference expenses, a workshop and updates to the website. She also noted that the budget does not include an item for the AGWA newsletter and instead includes \$10,000 for the California Groundwater Coalition (CGC). Following discussion, staff was directed to remove the budget items for CGC Contribution and Professional Services (website). Director Rossi moved that the draft FY 2009-10 Budget be approved, with adjustments. The motion was seconded by Director Kennedy and received the "aye" vote of the five directors present. Subsequent to the meeting, the approved budget was sent to all directors electronically.

Financial Statements – The Chairman stated that Financial Statements through October 31, 2009 were available for review, and then ordered the Financial Statements to be received and filed.

Election of Officers – Following a brief discussion, on a motion by Director Zampielo, seconded by Director Rossi, the current slate of Officers was re-elected for another term. Director Manning was elected Chairman, Director Zampielo was elected as Vice Chair and Director Williams will continue as Secretary/CFO, and her staff will continue performing AGWA administrative functions.

Bank of America Resolution – The Executive Secretary reported that, as a result of the USA Patriot Act of 2001, Bank of America is requiring that the Association provide a Banking Resolution to verify the organization's approval of the banking relationship and to identify the officers authorized to conduct banking on behalf of the organization. This resolution supplements the signature cards that are periodically updated to reflect the officers authorized to sign on the account. She stated that staff recommends approval and adoption of the Banking Resolution and Certificate of Incumbency for its account with Bank of America. On a motion by Director Williams, seconded by Director Garcia and unanimously carried, the Banking Resolution and Certificate of Incumbency was approved. Staff was directed to collect the required signatures and submit the resolution to Bank of America.

## **DISCUSSION AND ACTION ITEMS**

Future of AGWA and Meeting Schedule – Following up to a discussion from the February 11, 2008 meeting, Director Williams reported that a decision needs to be made about the future of AGWA and meeting dates. Following a brief discussion, the Board concurred with action taken at the February 11, 2008 meeting where AGWA approved a semi-annual meeting schedule. One meeting will be held in February, in conjunction with the AGWT/AGWA Conference, and the second meeting will be held in September. Meeting locations for the September meetings will alternate between the Chino Basin Watermaster and Main San Gabriel Basin Watermaster offices.

Director Manning recommended that AGWA also meet on an as-needed basis in order to continue to participate in Metropolitan Water District (MWD) activities, workshops and planning sessions. Following a brief discussion, the board concurred with Chairman Manning's recommendation, and agreed that AGWA needs to stay involved in the many water related issues facing its members. Chairman Manning commended Director Rossi and Director Kennedy's comments at a recent MWD workshop. Director Rossi reported that the San Diego Desalter project was a big issue at the meeting, and discussions were held relative to the funding required in order for the project to move forward. He noted that Ms. Kathy Kunysz, MWD, recently sent out a request for another workshop.

Consideration of Changes to the By-laws Revising Determination of Quorums – Following up to a discussion from the February 11, 2008 meeting, Director Williams reported that staff will work with Mr. Fudacz in incorporating the proposed changes requested. The changes to the By-laws include noting the newly approved meeting schedule, allowing a majority approval of meeting minutes and expenditures when a

quorum is not present, and allowing directors to call in to meetings. Director Williams reported that she will provide a draft copy of the amended By-laws once it is available.

AGWT/AGWA 2010 Conference – Chairman Manning reported that he has been in contact with Andrew Stone, AGWT, and noted that AGWA will again be participating in the annual conference. Chairman Manning stated that the conference location may change from the Ontario Convention Center to the Holiday Inn in order to reduce costs. Chairman Manning then asked for volunteers to serve on a Conference Planning Committee. The Committee will be charged with determining a theme for the conference and arranging for the speakers and discussion panels. The Committee participation was established as follows:

Maria Garcia (Tentative)  
John Kennedy  
Ken Manning  
John Rossi  
Phil Rosentrater  
Tony Zampielo

#### **AGENCY REPORTS**

No reports.

#### **OTHER**

Relative to the next meeting with Ms. Kunysz, MWD, Director Kennedy suggested that interested AGWA members meet in advance to set specific goals for discussion. Chairman Manning agreed, noting that it is important to complete the CH2MHILL study in order to talk to MWD regarding its IRP SIM plan. Director Rossi suggested either meeting at the ACWA conference, or having a conference call to establish goals and objectives to present to MWD staff at the next workshop. Following a brief discussion, the consensus of those interested was to meet during the ACWA conference. Chairman Manning stated that he might ask Mr. Ed Means to assist in drafting a letter to MWD staff for discussion.

#### **FUTURE AGENDA ITEMS**

None to report.

#### **NEXT MEETING**

The next regular meeting of AGWA will be February 8, 2010, at the AGWT/AGWA 2010 Conference. Time and location to be determined at a later date.

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Carol Williams, Secretary/CFO

ATTEST:

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Ken Manning, Chairman